

FINAL

Contract No. DACA85-95D-0018

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Project: Annette Island

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Confirmation of:	<input type="checkbox"/> Conference	Date Held:	25 July 2002	1:30 p.m. (Alaska)
	<input checked="" type="checkbox"/> Teleconference	Date Issued:	06 August 2002	
	<input type="checkbox"/> Other:	Prepared by:	Jacobs	
		Place:	Anchorage, Alaska	
Subject: MOU Work Group Biweekly Teleconference – Annette Island				

Participant	Organization	Phone
Cochran, Robert	Chevron Products Company	925-842-9655
Dokoozian, Lyn	Jacobs	907-751-3349
Gunyah, Ed	Bureau of Indian Affairs	907-886-3791
Ridolfi, Bruno	Ridolfi Engineers (for MIC)	206-682-7294
Swearingen, Sam	Federal Aviation Administration	907-271-3352

MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>These are the notes from the MOU Work Group Biweekly Teleconference.</p> <p>Agenda:</p> <p>1.0 Roll Call</p> <p>2.0 Hot Topics (Free Association)</p> <p>2.1 Civil Site Walk for FAA OCS</p> <p>2.2 Chevron Progress</p> <p>2.3 Site 21-RCAG</p> <p>3.0 Teaming Strategies and Success Stories</p> <p>4.0 Agency Information and Schedule</p> <p>4.1 FAA</p> <p>4.2 MIC</p> <p>4.3 USAED</p> <p>4.4 BIA</p> <p>4.5 USCG</p> <p>5.0 Action List</p> <p>6.0 Teleconference/Meeting Schedule</p>
	1.0	Roll Call – (see attendee list above)
	2.0	Hot Topics
	2.1	<p>Civil Site Walk for FAA OCS (Dokoozian)</p> <ul style="list-style-type: none"> A variety of sites were visited during the required pre-bid site walk. Bids to be submitted in approximately one week. <ul style="list-style-type: none"> Dokoozian and Bensen are currently in the process of responding to questions regarding the level of care that is required for the environment. Each site will be considered on a case-by-case basis. A practical approach is being taken with cost/benefit analysis. 3 to 4 bids are estimated for the civil work. There has been indication that schedules submitted by one or more of the bidders will propose to do the site work in October rather than the first week of September. <ul style="list-style-type: none"> Starting work in October may potentially be appropriate if it proves to be the most economical and feasible way to proceed.

	2.2	Chevron Progress (Crohran) <ul style="list-style-type: none"> Chevron and SECOR will be meeting 31 July 02, to review data generated during the June 02 sampling. A report format will be decided upon reviewing data. <ul style="list-style-type: none"> Cochran plans to distribute a report to MIC, Jacobs, and the FAA sometime in September.
	2.3	Site 21-RCAG (Dokoozian) <ul style="list-style-type: none"> Jacobs is working with USCG on Site 21, the RCAG Facility. Removal operation requires coordination between USCG, FAA, Civil Contractors, and Jacobs. <ul style="list-style-type: none"> There is an active GPS antenna and associated support facilities. An outage may be required in order to complete removal work at the site. Work is scheduled for October, however, may be delayed to next year or next funding cycle.
	3.0	Teaming Strategies and Success Stories (Swearingen) <ul style="list-style-type: none"> Beyette has submitted all the information to the ADR. <ul style="list-style-type: none"> 05 Aug 02 is the deadline for signing up for site responsibility. Bickermann will be reviewing appropriation of the sites. 160 are under Bickermann's review. Currently 131 sites have been claimed.
	4.0	Agency Info and Schedules
	4.1	FAA (Swearingen) <ul style="list-style-type: none"> FAA is currently preparing to move to Annette Island in August/September 02. The Portal Project database should be available for use by next Tuesday.
	4.2	MIC (Ridolfi) <ul style="list-style-type: none"> Benson and Annette Bryan are attending the Brownfields meeting in Washington DC. The Hanger Facility is Benson's focal point for this program. <ul style="list-style-type: none"> Benson took a map to the meeting to show sampling points. It is hoped to have a few more sampling points added to the map based on the efforts of Bob's group. Conditions of the facility will need to be examined to determine the extent of contamination and what needs to be done to clean up the site and redevelop it. Benson will provide a Cooperative Agreement (NALEMP) next week to Johnston at USAED and Defense Department in DC for signature. This agreement will help bridge funding gaps for 2002. Metlakatla Founder's Day Celebration is 07 August 02. Benson will be providing

		<p>community outreach at the fair.</p> <ul style="list-style-type: none"> • BIOTA sampling: <p>The last round of biota samples of crab (live), halibut, and King Salmon will be sent out to the lab on 08 August 02.</p> <ul style="list-style-type: none"> – Main focus is on getting samples in the lab in order for efforts to be concentrated on attaining funding to complete the analytical work. – Initial data from the lab may be available in September. An estimated third to half of the analytical data to be complete by September too. – Biota sampling results may help evaluate risk issues and possibly require reprioritizing of work efforts.
	4.3	<p>USAED (Dokoozian)</p> <ul style="list-style-type: none"> • Jacobs is primarily working on FAA Operation Clean Sweep Phase II and implementation of the plans that are being prepared. <ul style="list-style-type: none"> – Funding was awarded and Jacobs is preparing for Operation Clean Sweep Phase II. – Jacobs is currently in their procurement phase, contractors are not yet on board. – Dokoozian to prepare a schedule for sample mobilization in Aug 02. Samples to be collected from an estimated 110 (+/-) ground water monitoring wells and probes. – Work for civil construction to begin in September 02. An October schedule date may be better, if so than sampling team may be demobilized for a short period of time. – Proposed actions are being coordinated with Benson. Dokoozian will forward figures of FAA sites to Benson. Benson will use figures at meeting with Council. • The closure documentation process has started. Site selection has been discussed, proposed to start work on four sites. Kelly McGovern, Jacobs, has been identified as action person for closure process. • Johnston is looking at funding for Winnepeg Garrison Section 106 Compliance Work. Dokoozian to provide estimate of cost to Johnston. • PA Mitigation – the Section 106 mitigation under the PA for the Gasoline Station and the Powerhouse (C-3 #49 and 62 respectively) has been awarded. • Jacobs is targeting the SHPO acceptance of the drawing and photographs for 26 Dec 02. <ul style="list-style-type: none"> – This date is quite optimistic, because it assumes limited review time for all parties.
	4.4	<p>BIA (Gunyah)</p> <ul style="list-style-type: none"> • There are 12 areas of concern at the Roads Shop site.

		<ul style="list-style-type: none"> - Gunyah has completed excavating eight areas. Results of some samples are above acceptable MIC cleanup levels. - Four out of eight areas came out clean, four did not. - Samples were taken at two depths and excavated down to seven feet. - Larger excavating equipment will be used in order to remove deeper soil and follow the contamination at these sites. - Lab results have been sent to Q Brown for his review. - A report will be prepared and distributed by Gunyah. - BIA will not be requesting closure for those areas. - The MIC Environmental Office is performing the fieldwork for BIA. - BIA expects to do additional remedial action on the site. <ul style="list-style-type: none"> • Waldon Point Road – This is active now. <ul style="list-style-type: none"> - Crews have been working since mid-March 02. Gunyah is doing the environmental oversight. • Placing a certified scale at Roads Shop is a possible location. The berm on Power Plant Road can be removed in order to use it for access. Gunyah suggests looking at the Rock Quarry as well. • Brown is working with the new system on how to obtain funding for environmental projects. • Gunyah still has no e-mail and no access to the BIA system. Fax all documents to Gunyah. So far, that is working well. • The Washington DC central office is sending a representative out to each field office to survey all AST and USTS. Metlakatla has none left, but the rep will perform the survey to confirm. The plan is to offer assistance in complying with the regulations.
	4.5	USCG (Not present)
	5.0	Action List (see list) See markups.
	6.0	Teleconference / Meeting <ul style="list-style-type: none"> • Next teleconference is Thursday, 8 August 02, 1:30 pm ADT.
		Teleconference ended at 2:30 pm.